Health Care Core Curriculum (HCCC) Plus Skills Set for Pathway to the MN Nursing Assistant Registry

1. Pathway to MN Nursing Assistant (NA) Registry

The HCCC plus the Skills Set completed in its entirety according to the directives below meets the federal requirements of 42 CFR 483.152 and is an approved curriculum for the Minnesota Department of Health/NA Registry.

75 clock hours does NOT apply when using this approved curriculum.

1. If the HCCC is part of a high school Health Careers/Exploration Curriculum the Core may be taught by

   - K-12 Educators that are Teachers of Medical Careers, or

   - K-12 Educators who have a specialty in Health/Public Health related topics.

2. Educate the Educator is required for instructors and trainers teaching the HCCC. Qualifications for instructors and trainers below.
   Participants can register through Anoka Ramsey Professional and Workforce Training.

   The course has 7 CEU's taking approximately 7 hours to complete online.

   The link on the HealthForce Minnesota Educate the Educator page will bring you to the registration page at Anoka Ramsey: http://healthforceminnesota.org/educators_k12/hccc_educating.html

3. The total hours for HCCC/Skills Set must be at least 128 hours, hours can exceed. 128 hours needed to pass the class.

   - All HCCC seven modules must be completed for a total of 64 hours.
   - Skills Set must be demonstrated, taught and competency tested by a qualified instructor. Instructor qualifications below.
   - The lab must be 40 hours and 24 hours of clinicals at a licensed nursing home.
   - Skills are observed for competency in either lab or clinicals, as identified on the Nursing Assistant Performance Record (NAPR).
   - If used for college credit: 7 modules of HCCC is 4 credits and Skills Set is 2 credits, for a total of 6 credits.

4. To implement the HCCC/Skills Set:

- Faculty Packet-module competencies specific to the nursing assistant curriculum not covered in the HCCC modules. It also includes the HCCC Skills List that identifies skill # and where it is discussed in the Faculty Packet.
- Student Packet- module competencies specific to the nursing assistant curriculum not covered in the HCCC modules and the Skills List that identifies skill # and where it is discussed in the Student Packet.
- Syllabi and Skills-syllabi, 58 skills, terminology list and NAPR for documentation of observed skill competency and score of unit tests.

2. Instructors/Trainers/Guest Speakers for HCCC/Skills Set

Instructors and trainers must submit licensure information, resume and Educate the Educator certificate for approved by NA Registry.

Instructors (federal term)

A registered nurse currently licensed in Minnesota who possesses a minimum of 2 years of nursing experience in the US, at least 1 year of long term care facility services (nursing homes or assisted living facilities) in the US. Licensed nursing experience can be as either a RN or LPN.

Instructors must complete the Educate the Educator.

In a facility-based program, the training of nurse aides may be performed under the general supervision of the director of nursing for the facility who is prohibited from performing the actual training. (Facility refers to certified nursing homes and boarding care homes)

Trainers (federal term)

Other personnel from the health professions may supplement the instructor, including, but not limited to, registered nurses, licensed practical/vocational nurses, pharmacists, dietitians, social workers, sanitarians, fire safety experts, nursing home administrators, gerontologists, psychologists, physical and occupational therapists, activities specialists, speech/language/hearing therapists, and resident rights experts.

Trainers must have at least 1 year of experience in their fields.

- Trainers only have to be licensed/certified during the minimal year of field experience as a health professional.

- Trainers are not authorized to train or sign off on skill competencies in the lab or clinical setting. Skills must be demonstrated, taught and signed off for competency by the instructor.

- Trainers may monitor students practicing skills in the lab after they have been trained and competency tested by the instructor.

- Trainers cannot take students to clinicals.

- Trainers must complete Educate the Educator.

Guest Speakers

- Guest speakers are persons who speak to their specialty, but not responsible to present curriculum content. An example would be a hospice director speaking to work experiences with death and dying or a county investigator speaking to adult protection investigations.

- Guest speakers do not need to be approved by the NA Registry but should be identified in the curriculum.

- Guest speakers do not need to complete Educate the Educator.

3. High Schools Partnering with a College for HCCC/Skills Set

High Schools may partner with a College who is approved to train nursing assistants.

The K-12 faculty would need to meet the qualifications of an instructor/trainer listed above. If they do not qualify the College nursing faculty must teach the HCCC, meeting the qualifications listed above.

- If any skills are to be taught in the high school setting the high school must be approved as a training site. The college must have the high school approved as a satellite site. The students would take the registry exam using the college's program code.

4. HCCC/Skill Set may be taught online IF:

1. Curriculum standards are met in keeping with module content and academic rigor. HCCC/Skills Set must total at least 128 hours.
2. Documentation must be maintained of the hours the student spends on-line as this curriculum is hour based.
3. All 7 modules of the HCCC must be completed for at least 64 hours.
4. Only the lecture portion of the Skills Set can be done on-line. Skills taught in the lab must be demonstrated live by the instructor, cannot be done by video or telepresence. Lab must be at least 40 hours.
5. Clinicals provided in the approved licensed nursing home for at least 24 hours.

5. Approval to Use HCCC/Skills Set Required by NA Registry

1. Existing approved training programs must submit qualifications of instructors and trainers and request to use the HCCC/Skills Set as a curriculum to the NA Registry for approval.
2. NA Registry will send letters of approval for instructors, trainers and HCCC/Skills Set to existing approved training programs. Students of the approved training program take the Pearson VUE written and skills exam for the NA Registry using the existing 5 digit program code.
3. New training programs must submit instructor qualifications to receive the application packet.
4. **Approved training programs must meet all requirements of the HCCC/Skills Set. Failure to do so may result in students not receiving credit for an approved training program on the NA Registry data base and loss of the approved training program.**